



## ***Exclusion at The Wisdom Academy***

<i>Policy to be reviewed</i>	<i>October 2024</i>	
<i>Date policy approved</i>	<i>10th October 2023</i>	
<i>Head Teacher</i>	<i>Signed</i> <i>Sakharat Ali</i>	<i>Date</i> <i>10/10/ 2023</i>

## RATIONALE

At Wisdom we believe staff and children are entitled to a safe and secure environment in which to learn and succeed, the safety and well-being of all the members of the school community is paramount. This policy relates to the policy and practice regarding the use of Exclusions. A child will be excluded from Wisdom only as a last resort as a result of violence, unacceptable breaches of the behaviour policy or of the criminal law.

## AIMS AND EXPECTATIONS

- To ensure the safety and well-being of all members of the school community, and to maintain an appropriate educational environment in which all can learn and succeed
- To reduce the need to use exclusion as a sanction by positively encouraging and recognising acts of respect and consideration to others.

The decision to exclude a pupil may be taken in the following circumstances

- In response to a serious breach of the school's Behaviour Policy
- If allowing the pupil to remain in school may harm the education or welfare of other persons or the pupil him/herself in the school

Exclusion is an extreme sanction and only the Head of School has the power to exclude a child from Wisdom. Exclusions, whether for a fixed term or permanent, may be used for any of the following, all of which constitute examples of unacceptable conduct, and are breaches of the school's Behaviour Policy

- Verbal abuse directed at staff, professionals working within school or other pupils
- Physical abuse/assault of staff, professionals working within school or other pupils
- Actual or threatened violence against staff, professionals working within school or other pupils
- Inappropriate behaviour of a sexual nature
- Theft
- Possession or misuse of drugs or other illegal/dangerous substances
- Racial abuse
- Vandalism of the school site
- Racist abuse
- Damage to property
- Drug misuse
- Persistent disruptive/antisocial behaviour
- Contravention of The Wisdom Academy Behaviour policy
- Behaviour which brings the school into disrepute
- Behaviour which in the Headteacher's reasonable opinion leads to believe that removal of the pupil from the school is in the best interest of the school.
- A fair and thorough investigation will be held into the allegations against an individual pupil
- The investigation will normally be carried out by a member of the senior team or head teacher.

This list is not exhaustive and there may be other circumstances that could arise when Head of School makes the judgement it would be appropriate to exclude a child in school.

## TYPES OF EXCLUSIONS

There are two types of exclusion

1. Fixed Period Exclusion

A fixed period exclusion is where a child is temporarily removed from school and for a specific period of time. The DFE regulations outline that this can be for up to 45 school days in one school year, even if a child has changed schools.

In exceptional cases, usually where further evidence has come to light, a fixed period exclusion may be extended or converted to a permanent exclusion.

Pupils whose behaviour at lunchtime is disruptive may be excluded from the school premises for the duration of the lunchtime period. An exclusion that takes place over a lunchtime would be counted as half a school day.

During the fixed period exclusion work will be set on google classroom/classdojo

## 2. Permanent Exclusion

A permanent exclusion means that a child is being removed from the school roll. However, the head teacher must not remove a pupil's name from the school admissions register until the outcome of the Independent Review Panel (if this route is followed by parents).

## EXCLUSION PROCEDURE

At Wisdom School the decision to exclude a child will be lawful, reasonable and fair. Every effort will be taken to ensure early intervention is used to address the underlying causes of any inappropriate behaviour before an exclusion is considered.

If a child is to be excluded, parents will be notified immediately by telephone and by letter as soon as possible without delay. The parent/carer will be informed:

- If the exclusion is permanent
- The reasons for the exclusion
- If the exclusion is fixed term, the precise period of the exclusion
- The parent's right to make representations to the proprietor, and how the pupil can be involved in this;
- Who to contact about making such representations
- The arrangements made by the school for the pupil to continue their education during the first five days of the exclusion, including setting and marking of work. (It is the parents' responsibility to ensure that work sent home is completed by the pupil and returned to school)
- The school days (or school day from) which the pupil will be provided with alternative suitable education.

## THE RESPONSIBILITIES OF THE TEACHER/HEAD OF SCHOOL

It is the responsibility of the Head of School to:

- Ensure the policy is implemented consistently and fairly.
- Make the decision to exclude having checked all evidence.
- Communicate promptly with parents, informing them of the decision to exclude immediately by telephone and within 24 hours by letter.
- Send details of the exclusion to the Proprietor and the LA.
- Delegate responsibility for sending work home/marking of work.
- Monitor the implementation of the policy

## THE RESPONSIBILITIES OF THE CLASS TEACHER

It is the responsibility of the Class Teacher to:

- Keep appropriate records of incidents that may lead to the decision to exclude on Pupil asset
- Send work home for the duration of the exclusion and mark any work returned.
- Use the time of the exclusion to review provision e.g.: seating arrangements, differentiation, and behaviour support.
- Ensure the child returning from an exclusion is given every opportunity for a fresh start.

## THE RESPONSIBILITIES OF THE CLASS TEACHER

- It is the responsibility of the Governors:
- Review the policy in the light of monitoring.
- Attend Exclusion hearings as required.

## EQUALITY

All children will be treated equally and fairly throughout the implementation of this policy. The Headteacher will monitor incident logs and ensure that any apparent inequality of incidents is entirely attributed to the behaviours of those children

## TRAINING

Whole staff and individual training needs will be identified through Wisdom's self- evaluation process and staff appraisal.